

# FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

## TEMPORARY CERTIFICATED POSITION

JCN: 9570  
NON-EXEMPT

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### FAMILY CONSUMER SCIENCE PRESENTER

#### **BASIC FUNCTION:**

Under the direction of the Executive Director, Career Technical Education/Regional Occupational Program (CTE/ROP) and assigned personnel, educate and engage audience on various activities in the pathways of the family and consumer sciences, covering topics such as nutrition, budgeting, parenting, life skills, culinary arts, fashion, and child development and education; create and deliver presentation, facilitate workshops, and provide practical tips to help fellow educators with pedagogy.

#### **REPRESENTATIVE DUTIES:**

##### ESSENTIAL DUTIES:

- Collaborate with project teams to enhance program effectiveness and contribute to the development of educational materials.
- Coordinate communications, information, personnel, and resources to assure smooth and efficient activities.
- Develop and deliver informative presentations on family and consumer sciences topics to engage and educate diverse audiences.
- Develop and facilitate workshops that provide practical insights and hands-on experiences.
- Guide and support to fellow educators, sharing effective pedagogical strategies in family consumer sciences.
- Stay updated on current trends, research, and developments in family and consumer sciences to ensure the content remains relevant and accurate.
- Attend and participate in a variety of assigned meetings, committees, conferences, in-services and/or special events.
- Comply with schedules, policies, regulations, procedures, orders, and directives of the County Superintendent.
- Exhibit professionally appropriate interpersonal skills including but not limited to tact, patience, flexibility and courtesy.
- Maintain a safe work environment.
- Operate a variety of office equipment, including but not limited to a computer and assigned software applications.
- Serve as a liaison between County Superintendent and administrators, personnel, outside organizations or the public concerning assigned area.
- Serve as a technical resource concerning assigned program, function or instructional area.
- Work collaboratively and maintain effective working relationships with others in the course of work in assigned area.

##### OTHER DUTIES:

- Drive a vehicle to conduct work, using own transportation.
- Perform related duties as assigned.

##### KNOWLEDGE OF:

- Adult Learning theories.
- Best coaching practices.
- Consumer and Family Studies (CFS) curriculum and instruction development.

- Proper English usage, grammar, spelling, punctuation and vocabulary in all forms of communication.
- Public speaking Techniques.
- State Education Code, local, state and federal laws, codes, regulations and requirements and county office organization, operations, policies and objectives as related to assigned activities and/or instructional area.
- Theoretical and technical aspects of field of specialty.

**ABILITY TO:**

- Deliver dynamic oral presentations and training.
- Analyze and evaluate situations accurately and adopt an effective course of action.
- Communicate effectively both orally and in writing.
- Drive a vehicle to conduct work.
- Interpret, apply, and explain rules, regulations, policies and procedures.
- Maintain consistent, reasonably regular, punctual attendance consistent with federal, state and local standards.
- Safely and successfully perform essential job functions consistent with federal, state and local standards, including meeting qualitative and/or quantitative productivity standards.
- Work confidentially and with discretion.
- Work independently with minimal direction.

**EDUCATION AND EXPERIENCE:**

**EDUCATION:**

- Bachelor's degree preferred.

**EXPERIENCE:**

- Three (3) years successful teaching experience.

**LICENSURE AND OTHER REQUIREMENTS:**

- Valid California Single Subject Teaching Credential in Home Economics or a Valid California Designated Subjects Career Technical Education Credential in Family Consumer Sciences related industry sectors.
- Valid California driver's license; when driving for work, maintain automobile liability insurance in accordance with California Insurance Code section 11580.1 or maintain other statutorily authorized financial responsibility.
- Enrollment in the California Department of Motor Vehicles Government Employer Pull Notice Program at time of hire and throughout employment with the County Superintendent.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

- Drive a vehicle to conduct work, using own transportation.
- Office and/or school facility environment.
- Regular interruptions.
- Small and large group meetings.

**PHYSICAL DEMANDS:**

- Bending at the waist, kneeling or crouching; climb or balance.

- Eyesight corrected or uncorrected sufficient to read a variety of materials including but not limited to fine print.
- Hearing with or without use of hearing aid(s) sufficient to hear any conversation with others; understandable voice and speech patterns.
- Manual dexterity and coordination sufficient to operate office and/or classroom equipment.
- Sitting, standing and/or walking for extended periods of time.
- Use hands to handle and/or feel; reach with hands and arms.
- Must frequently lift, push, pull or carry up to ten (10) pounds and occasionally lift and/or move up to twenty-five (25) pounds.

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this position, subject to reasonable accommodation.

*This position description may not be an exhaustive list of all duties, knowledge, or abilities associated with this classification; however, it is intended to accurately reflect the principle job elements. Related duties, knowledge, or abilities to those expressly stated may also be required for successful performance of the position.*

**APPROVED:**

Effective: 02/23/2024