



BEST PRACTICES FOR LIVE SCAN FOR DISTRICT EMPLOYMENT

DAY OF APPOINTMENT SPECIFICS

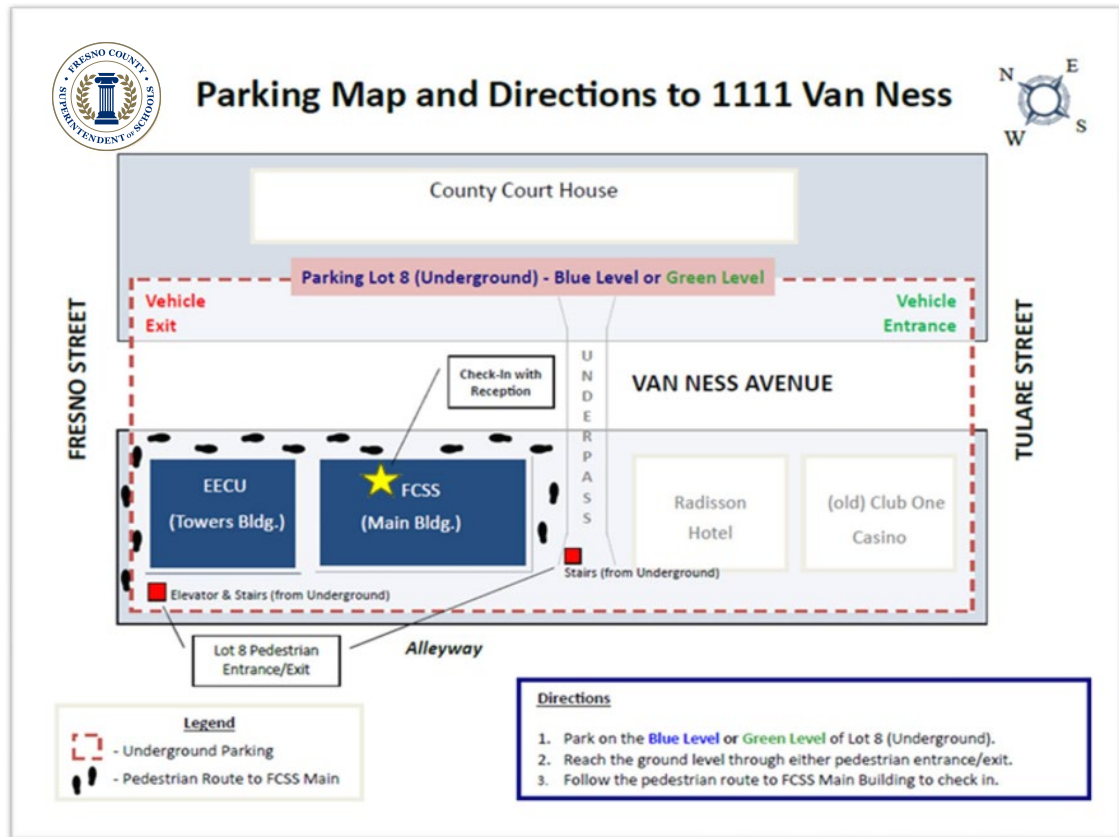
- Upon arrival, sign in with the Receptionist, put on visitor badge
- Have VALID photo ID and completed Live Scan Form, in hand
- Take a seat at the fingerprint table
- Fingerprint Technician will perform Live Scan
- Entire process takes approximately 5 minutes
- Fingerprint results are sent electronically to the scheduling district, **usually within 24-72 hours**
- If you need to reschedule your appointment, please contact the district that scheduled your appointment to do so

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS ADDRESS:

Located in the Fresno County Office of Education Building at

1111 Van Ness Ave., Fresno, CA 93721

Downtown, on Van Ness Ave., between Fresno and Tulare streets



Stace Villafafila | Fingerprint Technician | fingerprints@fcoe.org | 559.497.3736