

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

CERTIFICATED POSITION

JCN: 540
EXEMPT

SPEECH LANGUAGE PATHOLOGIST

BASIC FUNCTION:

Under the direction of the Executive Director, Student Services and assigned supervisor, provide itinerant services at various school sites to students with communicative disorders.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

- Assist, implement and participate in the development of Individual Educational Plans (IEP) and Individualized Family Service Plans (IFSP) for eligible students, including but not limited to, instructional goals and objectives; adhere to IEP/IFSP timelines and legal requirements.
- Conduct comprehensive language and speech assessments; provide speech language pathology services related to speech and language impairments to students from birth through age 22 in services across a continuum of program options found in California Code of Regulations Title 5; screen, identify, diagnose, assess, and monitor all types of communicative disorders in accordance with procedures outlined in Title 5 of the California Education Code.
- Consult with parents, faculty, administrators and specialists concerning the language, speech and hearing needs of students; respond to inquiries and provide information concerning program services and student progress; provide referrals to outside agencies as appropriate.
- Coordinate, participate and present in-services and consultations regarding language, speech and hearing disorders and special education procedures as assigned.
- Determine professional goals and objectives through the assessment and evaluation process.
- Maintain professional standards and competence through participation in professional growth opportunities and in self-directed professional growth activities.
- Monitor and evaluate student progress; maintain progress notes; receive and respond to referrals from District personnel, parents, physicians and agencies; coordinate transition plans for students moving to other settings.
- Plan, develop and implement programs, strategies and techniques which work towards meeting individually set goals and objectives while establishing an appropriate and least restrictive learning environment for students.
- Prepare and maintain a current work schedule.
- Prepare, maintain and submit timely and accurate records, reports, files and documentation as assigned for each student enrolled, including but not limited to, Medi-Cal billing requirements, diagnostic and assessment information, student goals and objectives, conference and contact notes from parents and other professionals, and student progress records; complete and submit attendance records; prepare county and/or state reports as assigned and/or required.
- Supervise and monitor practicum related activities of assigned speech pathology graduate students and Clinical Fellowship Year (CFY) and/or Required Professional Experience (RPE) candidates, as assigned.
- Support in the supervision, coordination and planning of the work of instructional support staff assigned to the program and provide input into performance evaluation process.
- Attend and participate in a variety of meetings, committees, conferences, in-services and/or special events.
- Comply with schedules, policies, regulations, procedures, orders, and directives of the County Superintendent.

- Exhibit professionally appropriate interpersonal skills including but not limited to tact, patience, flexibility and courtesy.
- Maintain a safe work environment.
- Operate a variety of office equipment, including but not limited to a computer and assigned software applications. Input and maintain accurate data on Fresno County SELPA's approved IEP/IFSP software system; utilize technology to enhance speech and language services.
- Serve as a liaison between County Superintendent and administrators, personnel, outside organizations or the public concerning assigned area.
- Serve as a technical resource concerning assigned program, function or instructional area.
- Work collaboratively and maintain effective working relationships with others in the course of work in assigned area.

OTHER DUTIES:

- Drive a vehicle to conduct work, using own transportation.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- American Speech-Language-Hearing Association (ASHA) Code of Ethics.
- Behavior management strategies.
- Conflict resolution.
- Current techniques and procedures regarding curriculum and instructional design and delivery systems; program evaluation strategies as they relate to the field of Speech Language Pathology.
- Current techniques to maintain a safe environment and provide support for a physically aggressive and/or self-abusive student in a non-harmful manner.
- Current techniques to prevent or intervene appropriately in order to defuse escalating student behavior.
- Impact of the disability on family interactions and development.
- Planning, organization, coordination and implementation of the operations and activities of an assigned program, function or instructional area to enhance educational effectiveness and efficiency of the county office.
- Principles, procedures and techniques in the development and implementation of staff training activities.
- Research methods, report writing and data collection.
- Standards of training and providing work direction.
- Proper English usage, grammar, spelling, punctuation and vocabulary in all forms of communication.
- State Education Code, local, state and federal laws, codes, regulations and requirements and county office organization, operations, policies and objectives as related to assigned activities and/or instructional area.
- Theoretical and technical aspects of field of specialty.

ABILITY TO:

- Abide by the ASHA Code of Ethics.
- Coordinate communications, information, personnel, and resources to ensure smooth and efficient activities in job assignment and/or assigned program.
- Develop and implement modifications and intervention strategies to match specific student

needs.

- Interpret, apply, and explain rules, regulations, policies and procedures.
- Maintain a safe environment and provide support for physically aggressive and/or self-abusive student in a non-harmful manner.
- Maintain a variety of reports and files related to job assignment and/or assigned program.
- Maintain systems, policies, standards and procedures in compliance with a variety of federal, state, and local laws, rules and regulations as they relate to job assignment and/or assigned program.
- Monitor and assess operations and activities of assigned program, function or instructional area for educational effectiveness and operational efficiency.
- Plan and implement speech and language treatment for children with speech and language impairments.
- Plan, organize, coordinate, and implement operations and activities of an assigned program, function or instructional area to enhance educational effectiveness and efficiency of the county office.
- Prevent and/or intervene appropriately in order to defuse escalating student behavior.
- Provide appropriate, effective and motivating learning experiences for students from a wide range of socio-economic levels and cultural backgrounds.
- Collect data, analyze and evaluate situations accurately and adopt an effective course of action.
- Communicate effectively both orally and in writing.
- Drive a vehicle to conduct work.
- Interpret, apply, and explain rules, regulations, policies and procedures.
- Maintain consistent, reasonably regular, punctual, attendance consistent with federal, state and local standards.
- Perform non-instructional duties and responsibilities in an efficient and effective manner.
- Safely and successfully perform essential job functions consistent with federal, state and local standards, including meeting qualitative and/or quantitative productivity standards.
- Work confidentially and with discretion.
- Work independently with little direction.

EDUCATION AND EXPERIENCE:

EDUCATION:

- Bachelor's degree.
- Master's degree or higher in Speech-Language Pathology preferred.

EXPERIENCE:

- Training and/or experience working in an educational setting preferred.

LICENSES AND OTHER REQUIREMENTS:

- Valid California Speech-Language Pathology Services Credential or eligibility to be granted a Waiver or Authorization allowing individual to provide services to students with speech and language impairments.
- Valid California driver's license; when driving for work, maintain automobile liability insurance in accordance with California Insurance Code section 11580.1 or maintain other statutorily authorized financial responsibility.
- Enrollment in the California Department of Motor Vehicles Government Employer Pull Notice Program at time of hire and throughout employment with the County Superintendent.

- Valid defensive driving certificate issued by an authorized agency within one year of date of hire.
- Valid First Aid and CPR Certificate issued by an authorized agency within one year of date of hire may be required.
- Valid Non-Violent Crisis Intervention Certificate issued by an authorized agency within one year of date of hire may be required.
- This position requires a pre-placement medical assessment (paid for by FCSS) at a clinic selected by the county office. Any offer of employment is contingent upon successful certification by designated physician that applicant is able to perform essential functions of the job, with or without reasonable accommodation.

WORKING CONDITIONS:

ENVIRONMENT:

- Driving a vehicle to conduct work, using own transportation.
- Office and/or school facility environment with some outdoor activities.
- Regular interruptions.
- Small and large group meetings.

PHYSICAL DEMANDS:

- Bending at the waist, kneeling or crouching; climb or balance.
- Eyesight corrected or uncorrected sufficient to read a variety of materials including but not limited to fine print.
- Hearing with or without use of hearing aid(s) sufficient to hear any conversation with others. Understandable voice and speech patterns.
- Manual dexterity and coordination sufficient to operate office and/or classroom equipment.
- Sitting, standing and/or walking for extended periods of time.
- Use hands to handle and/or feel; reach with hands and arms.
- Must frequently lift, push, pull or carry up to ten (10) pounds and occasionally lift and/or move up to fifty (50) pounds.

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this position, subject to reasonable accommodation.

HAZARDS:

- Abusive and potentially harmful outbursts from students.
- Periodic yelling, crying, or loud speech by students.
- Possible contact with blood and other body fluid(S).

This position description may not be an exhaustive list of all duties, knowledge, or abilities associated with this classification, however it is intended to accurately reflect the principal job elements. Related duties, knowledge, or abilities to those expressly stated may also be required for successful performance of the position.

APPROVED:

Effective: 05/14/2013

Revised Date: 04/12/2018; 07/07/2023