

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

CLASSIFIED POSITION¹

JCN: 166
EXEMPT

BEHAVIORAL HEALTH CLINICIAN (UNLICENSED)

BASIC FUNCTION:

Under the direction of the assigned supervisor, and under the supervision of a licensed clinician, provide behavioral health services to students and families within Fresno County; provide assessment and assistance with the goal of facilitating and promoting appropriate behavioral health and personal growth; identify the behavioral health needs of students and develop therapy goals and objectives for implementation through an individual therapy plan; participate in weekly individual and/or group clinical supervision.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

- Complete required documentation for students including charting and billing; maintain productivity standards as established by the FCSS and community partners.
- Conduct crisis and/or risk assessment and response.
- Conduct interviews, assessments, observations, and prepare reports.
- Conduct screening in coordination with the school-wide system of social-emotional support.
- Develop and maintain behavioral health programs to meet student needs.
- Participate in weekly individual and/or group clinical supervision.
- Provide individual, group and family therapy services; maintain a caseload of clients; develop treatment goals.
- Serve as a member of the school team and integrate within the school-wide culture and system; provide behavioral health support within a multi-tiered intervention framework and engage in prevention and intervention activities.
- Attend and participate in a variety of assigned meetings, committees, conferences, in-services and/or special events.
- Comply with schedules, policies and procedures, orders, and directives of the County Superintendent.
- Exhibit professionally appropriate interpersonal skills including but not limited to tact, patience, flexibility and courtesy.
- Maintain a safe work environment.
- Operate a variety of office equipment, including but not limited to a computer and assigned software applications.
- Serve as a liaison between County Superintendent and administrators, personnel, outside organizations or the public concerning assigned area.
- Serve as a technical resource concerning assigned program, function or instructional area.
- Work collaboratively and maintain effective working relationships with others in the course of work in assigned area.

OTHER DUTIES:

- Ability to work on a flexible schedule to meet deadlines based on need and to attend evening and weekend meetings/conferences, as assigned.
- Drive a vehicle to conduct work using own transportation.
- Perform related duties as assigned.
- Travel may be required for work and/or training within California.

¹Unrepresented

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Clinical knowledge of mental health disorders, substance abuse disorders, health regulations and ethics.
- Proper English usage, grammar, spelling, punctuation and vocabulary in all forms of communication.
- State Education Code, Welfare & Institution Code, local, state and federal laws, codes, regulations and requirements and county office organization, operations, policies and objectives as related to assigned activities and/or instructional area.
- Theoretical and technical aspects of field of specialty.

ABILITY TO:

- Ability to comprehensively understand and speak in a designated second language may be required.
- Collaborate with other system of care partners to ensure an integrated seamless program.
- Analyze and evaluate situations accurately and adopt an effective course of action.
- Communicate effectively both orally and in writing.
- Drive a vehicle to conduct work.
- Ensure proper and timely resolution of issues, concerns and conflicts.
- Interpret, apply, and explain rules, regulations, policies and procedures.
- Maintain consistent, reasonably regular, punctual attendance consistent with federal, state and local standards.
- Safely and successfully perform essential job functions consistent with federal, state and local standards, including meeting qualitative and/or quantitative productivity standards.
- Work confidentially and with discretion.
- Work independently with minimal direction.

EDUCATION AND EXPERIENCE:

EDUCATION:

- Bachelor's degree in Psychology, Social Work or related field.
- Master's degree in Counseling, Marriage and Family Therapy, Social Work, Psychology or related field.

EXPERIENCE:

- Experience providing mental health assessments, individual and family therapy and case management services preferred.

LICENSURE AND OTHER REQUIREMENTS:

- Valid California Board of Behavioral Sciences registration as one of the following: Associate Marriage and Family Therapist (AMFT), Associate Clinical Social Worker (ASW) or Associate Professional Clinical Counselor (APCC).
- Valid California driver's license; when driving for work, maintain automobile liability insurance in accordance with California Insurance Code section 11580.1 or maintain other statutorily authorized financial responsibility.
- Enrollment in the California Department of Motor Vehicles Government Employer Pull Notice Program at time of hire and throughout employment with the County Superintendent.

- Pass a language proficiency assessment in a designated second language may be required.

WORKING CONDITIONS:

ENVIRONMENT:

- Drive a vehicle to conduct work, using own transportation.
- Office, school facility and/or home environment.
- Regular interruptions.
- Small and large group meetings.

PHYSICAL DEMANDS:

- Bending at the waist, kneeling or crouching; climb or balance.
- Eyesight corrected or uncorrected sufficient to read a variety of materials including but not limited to fine print.
- Hearing with or without use of hearing aid(s) sufficient to hear any conversation with others; understandable voice and speech patterns.
- Manual dexterity and coordination sufficient to operate office and/or classroom equipment.
- Sitting, standing and/or walking for extended periods of time.
- Use hands to handle and/or feel; reach with hands and arms.
- Must frequently lift, push, pull or carry up to ten (10) pounds and occasionally lift and/or move up to twenty-five (25) pounds.

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this position, subject to reasonable accommodation.

HAZARDS:

- Possible contact with blood and/or other bodily fluids.
- Students may display potentially harmful behavior to self and/or others.

This position description may not be an exhaustive list of all duties, knowledge, or abilities associated with this classification; however, it is intended to accurately reflect the principle job elements. Related duties, knowledge, or abilities to those expressly stated may also be required for successful performance of the position.

APPROVED:

Effective: 06/01/2023