

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

CERTIFICATED POSITION

JCN: 560
EXEMPT

AUDIOLOGIST

BASIC FUNCTION:

Under the direction of the Administrator, SELPA/Special Education and assigned supervisor, provide audiological services and consultation for students with a hearing loss.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

- Collaborate with outside agencies and providers, as assigned.
- Conduct audiologic assessments; manage individual and classroom amplification and assistive listening devices.
- Consult, counsel and make recommendations to parents, students, school staff, and/or agencies regarding audiologic assessment, individual and classroom amplification needs and management.
- Coordinate, participate and present in-services and consultations regarding hearing disorders.
- Determine personal goals and objectives through the assessment and evaluation process.
- Evaluate and select, order and maintain, troubleshoot and inventory, personal hearing technology including, but not limited to, hearing aids, cochlear implants, FM systems, and/or group amplification systems such as sound field, infra-red and loop.
- Facilitate access to education for students with hearing loss who are in general and special education settings.
- Maintain calibration of audiologic equipment.
- Maintain professional standards and competence through participation in professional growth opportunities provided by the office of the Fresno County Superintendent of Schools and in self-directed professional growth activities.
- Maintain records and reports on each student enrolled in the program for the Deaf and Hard of Hearing in compliance with Individuals with Disabilities Education Act (IDEA) regarding services, technology and outcomes, including but not limited to, audiologic assessments, diagnostic information, amplification analysis, conference information from parents and/or other professionals, and all other reports.
- Monitor hearing levels, hearing aid and FM application for students with hearing loss.
- Preparation of district, county and/or state reports.
- Prepare and maintain a current work schedule.
- Provide counseling and guidance to parents, students, school staff and/or agencies in the areas of impact of hearing loss on classroom instruction, use of personal and group hearing technology, impact of noise on hearing and/or improving classroom acoustics.
- Recommend appropriate accommodations and modifications tailored to the specific needs of the student.
- Attend and participate in a variety of meetings, committees, conferences, in-services, and/or special events.
- Comply with schedules, policies, regulations, procedures, orders, and directives of the County Superintendent.
- Exhibit professionally appropriate interpersonal skills including but not limited to tact, patience, flexibility and courtesy.
- Maintain a safe work environment.
- Operate a variety of office equipment, including but not limited to a computer and assigned software applications.

- Serve as a liaison between County Superintendent and administrators, personnel, outside organizations or the public concerning assigned area.
- Serve as a technical resource concerning assigned program, function or instructional area.
- Work collaboratively and maintain effective working relationships with others in the course of work in assigned area.

OTHER DUTIES:

- Drive a vehicle to conduct work, using own transportation.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- American Academy of Audiology (AAA), California Academy of Audiology (CAA) and/or American Speech-Language-Hearing Association (ASHA) Code of Ethics.
- Conflict resolution and behavior management strategies.
- Principles, practices, theories, methods, educational trends, techniques and strategies pertaining to serving students who are deaf or hard of hearing.
- Procedures for ordering, fitting, assessing and monitoring all types of classroom and individual amplification.
- Research methods, report writing and record keeping techniques.
- Proper English usage, grammar, spelling, punctuation and vocabulary in all forms of communication.
- State Education Code, local, state and federal laws, codes, regulations and requirements and county office organization, operations, policies and objectives as related to assigned activities and/or instructional area.
- Theoretical and technical aspects of field of specialty.

ABILITY TO:

- Abide by the AAA, CAA and/or ASHA Codes of Ethics.
- Analyze personal and classroom amplification.
- Determine the type, degree and nature of hearing loss resulting in appropriate recommendations.
- Maintain a variety of reports and files related to job assignment and/or assigned program.
- Maintain systems, policies, standards and procedures in compliance with a variety of federal, state, and local laws, rules and regulations as they relate to job assignment and/or assigned program.
- Plan, organize and/or conduct comprehensive clinical evaluations of hearing abilities.
- Plan, organize, coordinate, and implement operations and activities of job assignment and/or assigned program to enhance educational effectiveness and efficiency of the county office.
- Analyze and evaluate situations accurately and adopt an effective course of action.
- Communicate effectively both orally and in writing.
- Drive a vehicle to conduct work.
- Interpret, apply, and explain rules, regulations, policies and procedures.
- Maintain consistent, reasonably regular, punctual attendance consistent with federal, state and local standards.
- Perform non-instructional duties and responsibilities in an efficient and effective manner.
- Safely and successfully perform essential job functions consistent with federal, state and local standards, including meeting qualitative and/or quantitative productivity standards.
- Work confidentially and with discretion.
- Work independently with little direction.

EDUCATION AND EXPERIENCE:

EDUCATION:

- Bachelor's degree.
- Master's degree in Audiology preferred.

EXPERIENCE:

- Two years experience working with students who are deaf and/or hard of hearing preferred.

LICENSURE AND OTHER REQUIREMENTS:

- Valid California Clinical or Rehabilitative Services Credential with Audiology Authorization or eligibility to be granted a Waiver authorizing provision of services to students that are deaf and hard of hearing.
- Valid California Audiology License.
- Valid California driver's license; when driving for work, maintain automobile liability insurance in accordance with California Insurance Code section 11580.1 or maintain other statutorily authorized financial responsibility.
- Enrollment in the California Department of Motor Vehicles Government Employer Pull Notice Program at time of hire and throughout employment with the County Superintendent.
- Valid defensive driving certificate issued by an authorized agency within one year of date of hire.
- Valid First Aid and CPR Certificate issued by an authorized agency within one year of date of hire.
- Valid Non-Violent Crisis Intervention Certificate issued by an authorized agency within one year of date of hire may be required.
- This position requires a pre-placement medical assessment (paid for by FCSS) at a clinic selected by the county office. Any offer of employment is contingent upon successful certification by designated physician that applicant is able to perform essential functions of the job, with or without reasonable accommodation.

WORKING CONDITIONS:

ENVIRONMENT:

- Drive a vehicle to conduct work, using own transportation.
- Office and/or school facility environment.
- Regular interruptions.
- Small and large group meetings.

PHYSICAL DEMANDS:

- Bending at the waist, kneeling or crouching; climb or balance.
- Eyesight corrected or uncorrected sufficient to read a variety of materials including but not limited to fine print.
- Hearing with or without use of hearing aid(s) sufficient to hear any conversation with others. Understandable voice and speech patterns.
- Manual dexterity and coordination sufficient to operate office and/or classroom equipment.
- Sitting, standing and/or walking for extended periods of time.
- Use hands to handle and/or feel; reach with hands and arms.
- Must frequently lift, push, pull or carry up to ten (10) pounds and occasionally lift and/or move up to fifty (50) pounds.

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this position, subject to reasonable accommodation.

HAZARDS:

- Abusive and potentially harmful outbursts from students.
- Possible contact with blood and other body fluid(s).

This position description may not be an exhaustive list of all duties, knowledge, or abilities associated with this classification, however it is intended to accurately reflect the principal job elements. Related duties, knowledge, or abilities to those expressly stated may also be required for successful performance of the position.

APPROVED:

Effective: May 14, 2013
Revised: April 12, 2018